

****Stratford-Fox Run Lesson, Cancellation and Make-Up Lesson Policies****

Twenty-four hours' notice will be required for lesson cancellations. In the event of a client cancellation, specified make-up times will be available; however, if these times are not suitable due to scheduling conflicts, we will unfortunately not be able to make up, nor carry forward the cancelled lesson. All riding academy clients will have 30 days to make up their missed lesson. Lessons will not be carried over, payment for a minimum of one month's lessons, in advance, is required to receive the reduced rate offered.

Please note that make-up lessons:

- are subject to availability;
- may not be at the student's usual level;
- may not be taught by the student's usual instructor; and/or
- may be in the form of a theory lesson.

If the farm is forced to cancel lessons due to inclement weather or extenuating circumstances, make-up lessons (which may also be offered as theory lessons) will be offered at specified times. These make-ups will be honoured indefinitely.

One lesson out of every eight lessons may be offered as a theory lesson, horsemanship skills are a necessity to staying safe.

**Any scheduled regular or make-up lesson cancelled without 24 hours notice will not be made up.*

****Semestered Lesson Packages in 2014****

Starting in January 2014, all Riding Academy lesson packages at Stratford Fox-Run will become semestered, instead of lessons being offered on a month-to-month basis.

New clients will be required to commit to a three-month semester at a time. To ease the transition to this semestered system, our existing clients will only be asked to sign up for two-month semesters.

The semester blocks will be:

- January and February
- March and April
- May and June

If a client is unable to commit to every lesson during the semester, an administration fee for the missed lesson time will apply; this will be \$40 per month or \$10 per week, whichever is less expensive.

Payment can still be made monthly, in two up-front installments on the first of each month of the semester.

A late fee of \$20 will apply to any payment made after the 5th of each month.